



Guidance of Procedure for JIS Mark Scheme

(April 1 , 2019 Rev.12)



This guidance is an introduction of certification procedure for the applicants who request us, **Nippon Hakuyohin Kentei Kyokai**, to certify their products in accordance with Certification Scheme of Products, **JIS Mark Scheme**, to which Japanese Industrial Standards apply and to grant to use **JIS Mark** on the products.

For particulars, please do not hesitate to contact us,

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1. Introduction

We, **Nippon Hakuyohin Kentei Kyokai** (here in after, called **HK**), are the body operating product certification system, in accordance with **JIS Q 17065:2012** “Conformity assessment–Requirements for bodies certifying products, processes and services” and **JIS Q 1001:2009** “Conformity Assessment–Conformity Assessment for Japanese Industrial Standards–General guidance on a third–party certification system for products” which are modified **ISO/IEC 17065:2012** to suit to the condition of Japan.

And also, we are the Accredited Certification Body of products complying with Japanese Industrial Standards registered as such by the Ministry of Land, Infastructure, Tansport and Tourism, Government of Japan, under the Industry Standardization Law.

2. Scope of Certification Services

Our scope of certification products for which accredited by the Japanese Government are the products specified in Division F Shipbuilding of Japanese Industrial Standards (**JIS F**) which listed in “attachment 1” dated December 20, 2019.

According to the accreditation by the Government, we render the certification services to the applicants from among **Manufacturers** of products of **JIS F** and any **Merchants** who sell, import or export products of **JIS F**, in the following countries and regions.

3. Logo Mark of our Society

The applicant is granted to stamp or print **JIS Mark** together with the following **HK Logo Mark** (or Full Name) on the products after successful completion of initial certification.

The condition of stamping/printing of **JIS Mark** and **HK Logo Mark** (or Full Name) will be in accordance with the contract between the applicant and **HK**.

HK

(“Century Gothic” is to be used for the above logo mark.)

4. Office Hours

Normal Opening is 09:00 to 17:20 (Japan Standard Time)

On the following days, the office will be closed.

Saturday, Sunday, National Holidays and 29 December to 3 January

5. Countries and Region of Certification

HK covers the following countries and region for certifying JIS Mark;

India, Japan, Kingdom of Thailand, Malaysia, People’s Republic of China, Republic of Indonesia, Republic of Korea, Republic of the Philippines, Republic of Singapore, Socialist Republic of Viet Nam, and Taiwan (Republic of China).

6. Personnel engaging certification services and appointment of auditor

The personnel engaged in certification services belong to Products Management Division.

The auditors are appointed from among the personnel to Products Management Division having the necessary education, training, technical knowledge, work experience and audit experience in accordance with the qualification criteria of auditor established by **HK**.

7. Certification fee

We will inform you of estimated amount of the certification fee after receiving the following data.

- a. Location of head office and factories
- b. Total number of personnel of the company and number of personnel at each factories
- c. Type/Name of products together with number of JIS intended to certification
- d. Name of assessment and registration body of ISO9001, if the company has been awarded ISO9001
- e. Chart of Company Organization
- f. Brochure of company
- g. Catalogue of products

8. Appeals, complaints and disputes of certification services

We have the procedure and committee consisted by almost external persons for the resolution of appeals, complaints and disputes received from any parties with regard to our certification services.

Members of Committee of appeals, complaints and disputes are chosen to provide a balance of interest where no single interest predominates.

When we receive any appeals, complaints or disputes by written, we ask Committee for verification of our taking measures of them before informing the party of our results.

The process will be completed within three months after receiving them.

9. Certification process

The process of certification services comply with the requirements of JIS Q 17065:2012 “Conformity assessment–Requirements for bodies certifying products, processes and services” and JIS Q 1001:2009 “Conformity Assessment–Conformity Assessment for Japanese Industrial Standards–General guidance on a third-party certification system for products”.

For reference, an abstract flow chart of certification services (Initial Certification and Surveillance) is shown in attachment 2 “Certification Process”.

Attachment 1. “List of Applicable Japanese Industrial Standards of Division F”

December 20, 2017

No.	No. of JIS	Name of Japanese Industrial Standards (JIS)
1	JIS F 0503	Shipbuilding - Coiled Springs for Marine Machinery
2	JIS F 2008	Shipbuilding - Aluminium alloy extrude shapes
3	JIS F 2009	Shipbuilding - Aluminium alloy extrude symmetrical shapes
4	JIS F 2106	Ships and marine technology - Marine general purpose chains
5	JIS F 2413	Shipbuilding and marine structures - Ships’ side scuttles
6	JIS F 2421	Shipbuilding and marine structures - Ships’ ordinary rectangular windows
7	JIS F 2623	Wharf ladders for small ships
8	JIS F 3301	Anchors
9	JIS F 3303	Ships and marine technology -Flash butt welded anchor chain
10	JIS F 3419	Ships’ steel guy blocks with swivels for fibre rope
11	JIS F 3421	Ships’ steel cargo blocks
12	JIS F 3428	Ships’ cast steel cargo blocks with roller bearings
13	JIS F 3429	Ships’ steel cargo blocks with roller bearings
14	JIS F 4301	Shipbuilding - Water cooled four cycle diesel engines for propelling use
15	JIS F 4306	Shipbuilding - Water cooled four cycle generator diesel engines
16	JIS F 4326	Small crafts - Propulsive remote control systems
17	JIS F 4327	Small crafts - Portable fuel systems for outboard motors
18	JIS F 6708	Shipbuilding - Cargo winches
19	JIS F 6709	Mooring winches
20	JIS F 7020	Shipbuilding - Turnbuckles with eye bolts
21	JIS F 7121	Shipbuilding - Can water filters
22	JIS F 7202	Shipbuilding - Duplex oil strainers
23	JIS F 7208	Shipbuilding - Duplex oil strainers (H type)
24	JIS F 7209	Shipbuilding - Simplex oil strainers
25	JIS F 7230	Shipbuilding - Steel plate starting air reservoirs
26	JIS F 7231	Shipbuilding - Steel tube starting air reservoirs
27	JIS F 7370	Ships and marine technology - Bronze cocks for ships
28	JIS F 7398	Ships and marine technology - Fuel oil tank self-closing drain valves
29	JIS F 7399	Ships and marine technology - Oil tank emergency shut-off valves for ships
30	JIS F 7425	Shipbuilding - Cast iron valves
31	JIS F 7426	Shipbuilding - Cast Steel valves
32	JIS F 7427	Ships and marine technology - Bronze valves
33	JIS F 7505	Shipbuilding - Spheroidal graphite iron (ductile iron) valves
34	JIS F 7810	Shipbuilding - Welding sleeve type joints for steel pipe
35	JIS F 8401	Shipbuilding - Lampholders
36	JIS F 8414	Shipbuilding - Watertight type lights - Pendant lights, wall lights, signalling lights and hand lamps
37	JIS F 8422	Shipbuilding - Flameproof ceiling lights
38	JIS F 8431	Marine ballasts for fluorescent lamps
39	JIS F 8442	Shipbuilding - Special type cargo lights
40	JIS F 8459	Shipbuilding - Searchlights
41	JIS F 8501	Shipbuilding - Watertight electric bells
42	JIS F 8521	Ships and marine technology - Propeller shaft revolution indicators - Electric type and electronic type
43	JIS F 8522	Ships and marine technology - Electric rudder angle indicators

No.	No. of JIS	Name of Japanese Industrial Standards (JIS)
44	JIS F 8523	Shipbuilding - Electric engine telegraphs
45	JIS F 8801	Shipbuilding - Watertight cable glands for electric appliance
46	JIS F 8802	Marine cable glands for bulkhead and deck
47	JIS F 8813	Shipbuilding - Crimp terminal boards
48	JIS F 8821	Shipbuilding - Watertight type joint boxes
49	JIS F 8838	Shipbuilding - Watertight type plugs and socket-outlet boxes
50	JIS F 8841	Shipbuilding - Watertight type small switches
51	JIS F 8845	Shipbuilding - Rotary switches
52	JIS F 8846	Shipbuilding - Control switches of flameproof light
53	JIS F 9101	Ships and marine technology - Marine magnetic compasses, binnacles and azimuth reading devices
54	JIS F 9601	Ships and marine technology - Marine facsimile receivers for meteorological charts
55	JIS F 9701	Shipbuilding - Pressure switches

“Certification Process”

